

# TAMA Board Meeting Agenda and Minutes

## General Info

Date: January 12, 2019

Time: 2:30 pm to 3:00 pm

Venue: Norcross High School (venue of Sankranthi Sambaralu)

Mode: In Person meeting (No conference call provided)

## Agenda

Time	Topic	Owner
5 mins	Chairman address and Goals for 2019	Vinay
10 mins	Raju Mandapati's resignation	Raj / Vinay
5 mins	Update on Board financials	Vinay
10 mins	Clinic maintenance and fund raising	Vinay and All

## Attendees

In Person	Raj, Vinay, Vijju, Srinivas, Kamal, Venky, Anand, Manoj, Nagesh	9
On Call	N/A	
Excused	Harsha	1
Absent	Raju – Resigned	
Late		3

## Minutes

### General

- Meeting started on time @2:30 PM with 6 of the members present and 3 more joined later. Harsha informed to be out of town but expressed willingness to participate over conference call. However, this is in person meeting and no conference info was established
- Meeting started with Raj welcoming the team members to the first TAMA Board 2019 meeting and thanking them for participating in person. Also, briefly explained the agenda items.
- Raj enquired about members receiving emails sent to [Board@tama.org](mailto:Board@tama.org), a group mail used for official communication with all the Board of Directors as members. Everyone except Anand indicated they are receiving mails. Anand was advised to get with TAMA Technology secretary to resolve the issue.
- Raj to schedule future Board meetings for every first Saturday of the month until Jan 2020 for 30 minutes from 11:00 AM to 11:30 AM. Agenda will be sent prior to the meeting so everyone can come prepared, have a constructive discussion and finish the meeting in the stipulated time.

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## Raju Mandapati resignation from Board of Director position

- Board received an email from Raju Mandapati on Jan 8, 2019 to indicate his resignation as TAMA Board of Director (BoD) due to his inability to dedicate time and effort needed.
- Vinay Maddineni, Board Chairman indicated he spoke to Raju to understand the reasons and explore the possibility of him continue as BoD. But Raju decided to not to continue as BoD for the reasons indicated in his email to Board.
- Raj Chunduri, Board Secretary also spoke to Raju to understand the reasons and convince him to continue as BoD. But Raju decided not to continue as BoD for the reasons mentioned in his mail.
- Chairman Vinay moved the motion of accepting Raju's resignation and all the members present (9 of them) accepted. Harsha was not in the meeting and could not provide his decision.
- It was decided to complete his replacement sometime before next Board meeting.

## Board Financials

- Vinay informed all the members about current Board financials.
  - Clinic accounts
    - Clinic Acct (3357) - \$6,809.92; \$5,000 will be moved to Clinic CD
    - Clinic CD (1323) - \$41,765.52
  - Master CD (7067) - \$234,263.78
    - \$1,800 will be added from EC Life Members account (2788)
  - TLTP Accounts
    - TLTP Acct (6760) - \$7,328.01
    - TLTP CD (1336) - \$94,856.03
      - Move \$7,000 from TLTP Acct (6760)
      - Move \$4,000 from EC Checking Acct (8645)
      - Move \$9,225 form EC Checking Acct (8645) (upon receiving various pending payments)

## Clinic Fundraising

- Discussed about ways to raise funds for Clinic and other Board activities.
- Outgoing Board left \$1,800, which are enough to cover building rent for 3 months. Clinic needs around \$10,800 (\$900 per month) funds annually for its operations.
- Facebook "Giving Tuesday" - Discussed about using Facebook matching donations like "Giving Tuesday". Facebook matched the donations collected on Tuesday after Thanksgiving days by nonprofit organizations. This year's **Giving Tuesday** is on **December 3, 2019**. Let's mark that on the calendar's and make it count for TAMA
- Amazon Smile promotion also discussed. Need to find ways to utilize this program for TAMA.
- Kroger also provides similar opportunities for nonprofit organizations to raise funds.
- Details need to be worked out by a fundraising committee to be formed in the next meetings

## Next Steps

- Raj to schedule monthly Board meetings – ETA Jan 26, 2019
- Complete formalities to fill vacant Board of Director position via special Board meeting. Chairman to decide on the date.